BOISE STATE UNIVERSITY

WORKER’S COMPENSATION (WC)

WORKPLACE INJURY OCCURS

If Medical Emergency, Call 911 Immediately
If life threatening or death occurs, contact Campus Security at (208) 426-6911

START HERE

INJURED EMPLOYEE

• Notify Supervisor By End of Shift or Within 24 Hours
• When In Doubt, Get Checked Out

SUPERVISOR

• Conduct Investigation and Take Corrective Action
• **Report to Risk Mgmt. (RMI) within 48 hours** utilizing the [Supervisor Accident Report](https://my.dakotasoftware.com/boisestate/proactivity/dt/form.asp) on our WC Reporting Portal. Website Address Below:

START HERE

Is Medical Treatment Needed or Requested?

- File **Supervisor Accident Report** for record only. (RMI Will Follow-Up)
  - Should employee seek medical treatment, please refer to next step.

- **Injured Employee** - Notify Supervisor Immediately. Abide by medical restrictions until released to full-duty.

  - **Supervisor** – Place employee on modified duty to accommodate restrictions **OR** advise RMI if cannot accommodate.

  - **Risk Management will do the following:**
    - Follow-Up With Employee and Supervisor
    - Submit Worker’s Compensation Claim to ID State Insurance Fund
    - Facilitate WC Process

- **Injured Employee Should:**
  - Stay in Contact With Claim Examiner, Supervisor and RMI
  - Work With Human Resources (HR) As Necessary
  - Attend All Medical Appointments Until Released to Full Duty

CONTACT INFORMATION:

- Office of Risk Management and Insurance – Risk Manager (208) 426-3636 or Asst. Risk Manager (208) 426-5955
- University Health Services (Norco Building) – (208) 426-1459
- St. Luke’s Occupational Health Clinic – Boise Location (208) 706-7500 or Meridian (208) 706-5447
- Human Resources – (208) 426 -1616

END
1529 Belmont Street Boise, ID

Boise State University’s Workers’ Compensation provider

**HEALTH SERVICES**

- University’s preferred medical provider for work-related injuries.
- Urgent care available immediately and we will triage you in quickly.

**CONTACT**

PHONE: 208–426–1459

E-MAIL: healthservices@boisestate.edu

**HOURS**

MONDAY, TUESDAY 8am–5pm
WEDNESDAY 10am–5pm
THURSDAY, FRIDAY 8am–5pm

**Summer hours may vary**

**AFTER HOURS**

EMERGENCY CARE:
St. Luke’s Boise Emergency Room
190 East Bannock Street
Boise, ID 83712
Occupational Health Clinics – Treasure Valley

Appointments appreciated; same day care available for acute injuries.

St. Luke’s Boise
703 Americana Blvd., Suite 130
Boise, ID 83702
(208) 706-7500
Monday-Friday, 8 a.m.-5 p.m.

St. Luke’s Meridian
520 S. Eagle Road, Suite 2213
Meridian, ID 83642
(208) 706-5447
Monday-Friday, 8 a.m.-5 p.m.

St. Luke’s Nampa
9850 W. St. Luke’s Drive, Suite 207
Nampa, ID 83687
(208) 505-2711
Monday-Friday, 8 a.m.-5 p.m.

Fruitland
St. Luke’s Clinic – Family Medicine
1210 NW 16th Street
Fruitland ID 83619
(208) 452-8600
Monday-Friday, 8 a.m.-8 p.m.
Saturday, 9 a.m.-5 p.m.

Mountain Home
St. Luke’s Elmore
840 N. 4th East
Mountain Home, ID 83647
(208) 580-5488
Monday-Friday, 8 a.m.-5 p.m.

St. Luke’s Elmore
840 N. 4th East
Mountain Home, ID 83647
(208) 580-5488
Monday-Friday, 8 a.m.-5 p.m.

St. Luke’s Eagle Urgent Care
3101 E. State Street, Eagle, ID 83616
(208) 473-3100
Monday-Friday, 7 a.m.-10 p.m.
Saturday-Sunday, 9 a.m.-10 p.m.

St. Luke’s Boise Emergency Department
190 E. Bannock Street, Boise, ID 83712
(208) 381-2235
Open 24 hours/day

St. Luke’s Meridian Emergency Department
520 S. Eagle Road, Meridian, ID 83642
(208) 706-1140
Open 24 hours/day

St. Luke’s Nampa Emergency Department
9850 W. St. Luke’s Drive, Nampa, ID 83687
(208) 505-2000
Open 24 hours/day

St. Luke’s Elmore Emergency Department
895 N. 6th East, Mountain Home ID 83647
(208) 587-0530
Open 24 hours/day

Additional occupational health services available at our clinics include drug and alcohol testing, employment physicals and immunizations.

stlukesonline.org/occhealth
Servicios de Salud Ocupacional
(Occupational Health Services)
Atención médica rápida y de calidad para el(la) trabajador(a) lesionado(a)

Clínicas de Salud Ocupacional (Occupational Health Clinics) – Treasure Valley

Se recomienda hacer cita; existe disponibilidad de atención inmediata para lesiones graves

**St. Luke’s Boise**
703 Americana Blvd., Suite 130
Boise, ID 83702
(208) 706-7500
Lunes a viernes, de 8 a.m.-5 p.m.

**St. Luke’s Meridian**
520 S. Eagle Road, Suite 2213
Meridan, ID 83642
(208) 706-5447
Lunes a viernes, de 8 a.m.-5 p.m.

**St. Luke’s Nampa**
9850 W. St. Luke’s Drive, Suite 207
Nampa, ID 83687
(208) 505-2711
Lunes a viernes, de 8 a.m.-5 p.m.

**Fruitland**
St. Luke’s Clinic – Family Medicine
1210 NW 16th Street
Fruitland, ID 83619
(208) 452-8600
Lunes a viernes, de 8 a.m.-5 p.m.
Sábados, de 9 a.m.-5 p.m.

**Mountain Home**
St. Luke’s Elmore
840 N. 4th East
Mountain Home, ID 83647
(208) 580-5488
Lunes a viernes, de 8 a.m.-5 p.m.

St. Luke’s Eagle Urgencias
3101 E. State Street, Eagle, ID 83616
(208) 473-3100
Lunes a viernes, de 7 a.m.-10 p.m.
Sábados-domingos, de 9 a.m.-10 p.m.

St. Luke’s Boise Sala de Emergencias
190 E. Bannock Street, Boise, ID 83712
(208) 381-2235
Abierto las 24 horas del día.

St. Luke’s Meridian Sala de Emergencias
520 S. Eagle Road, Meridan, ID 83642
(208) 706-1140
Abierto las 24 horas del día.

St. Luke’s Nampa Sala de Emergencias
9850 W. St. Luke’s Drive, Nampa, ID 83687
(208) 505-2000
Abierto las 24 horas del día.

St. Luke’s Elmore Sala de Emergencias
895 N. 6th East, Mountain Home ID 83647
(208) 587-0530
Abierto las 24 horas del día.

Ofrecemos servicios adicionales de salud ocupacional en nuestras clínicas, entre los que se incluyen: exámenes de drogas y alcohol, exámenes físicos para empleo y vacunas.

stlkesonline.org/occhealth
Occupational Health Clinics – Magic Valley

**St. Luke’s Magic Valley**
625 Pole Line Road W., Suite 1B
Twin Falls, ID 83301
(208) 814-8100
Monday-Friday, 8 a.m.-5 p.m.

**Jerome**
115 5th Avenue W.
Jerome, ID 83338
(208) 814-9840
Monday-Friday, 8 a.m.-5 p.m.

**After Hours and Emergency Locations**

**St. Luke’s Quick Care**
Located at St. Luke’s Magic Valley
775 Pole Line Road W., Suite 103
Twin Falls, ID 83301
(208) 814-8375
Monday-Friday, 6-7 p.m.
Saturday-Sunday, 9 a.m.-4 p.m.

**St. Luke’s Magic Valley Emergency Department**
801 Pole Line Road W.
Twin Falls ID 83301
(208) 814-1400
Open 24 hours/day

**St. Luke’s Jerome Emergency Department**
709 N. Lincoln Avenue
Jerome, ID 83338
(208) 324-4301
Open 24 hours/day

Additional occupational health services available at our clinics include drug and alcohol testing, employment physicals and immunizations.